



## **CME Frequently Asked Questions**

### **Do I need CMEs or a Certificate of Attendance?**

CME stands for Continuing Medical Education. Medical providers who wish to receive credit for the conference should sign up for CMEs. Those outside of the medical profession should sign up for a certificate of attendance, which will list the number of Continuing Education hours earned at the conference. If you are unsure which you need, or if your organization will accept CME, please contact your Board. Metro Drug Coalition only submits the CME information and cannot determine if your organization will accept the CME credits or not.

**If you did not request CME at registration, you will not receive CME, even if you fill out the survey. MDC must submit your registration information. If you realize that you need CME while you are at the conference, you can let someone at the check-in table know. CME is not available for those who registered as a community member or student. You may upgrade your ticket if you registered under these categories and would like CME.**

### **What do I have to do to get my CME certificate?**

Complete the CME claim survey so that your MDC may submit your information to MECOP. This survey may be accessed on the conference materials page at <https://metrodrug.org/etocmaterials>. ***If you cannot access the survey, please see someone at the check in desk before you leave for instructions.***

You will receive an email from [jenna@mecop.org](mailto:jenna@mecop.org) with your transcript in approximately one week. Please add this email to your known senders list.

### **What if I didn't request CMEs, but I decide I want them later after the conference?**

If you did not request CMEs but decide you would like them later, you may file for them with your board. The agenda for the conference is available at <https://metrodrug.org/etocmaterials>. You may reach out to Courtney Fuson at [cfuson@metrodrug.org](mailto:cfuson@metrodrug.org) or 865-588-5550 if your board requests additional information.

### **What if I requested a certificate of attendance? When will I receive that?**

Certificates of attendance will be emailed to those who requested them within one week of the conference. Certificates will be sent to the email address entered at registration. If you do not receive your certificate, please contact Courtney Fuson at [cfuson@metrodrug.org](mailto:cfuson@metrodrug.org) or 865-588-5550.

***Please check your junk mail/spam folder for your certificate.***

### **Who should I contact if I have questions about my CMEs?**

If you have questions about your CMEs, please contact Courtney Fuson at [cfuson@metrodrug.org](mailto:cfuson@metrodrug.org) or 865-588-5550.