

## 2024 East Tennessee Opioid Conference Vendor Requirements

Thank you for your interest in being a vendor at the 2024 East Tennessee Opioid Conference! Below you will find a list of requirements for all vendors.

- There are 8 available vendor booths; no booths will be held. A booth is not reserved until payment has been made—first come, first served.
- Each booth includes a 8' x 30" table. The space is small, so **vendors may not use any additional tables.**
- Vendors may bring their own tablecloth, or the venue will provide one.
- The venue will provide a powerstrip if needed.
- Vendors may bring stand-up banners and other accessories for their booth, but their display should not extend beyond the boundaries of their table.
- Set-up for the event will be the morning of February 22, 2024. No early entry will be permitted.
- Names of conference attendees are required to be submitted to Courtney Fuson at [cfuson@metrodrug.org](mailto:cfuson@metrodrug.org) no later than February 1, 2023. If you do not plan to use your conference tickets, they may be donated back to the event.
- **Those vendors wishing to obtain CME for attendance must register as a regular attendee.**

**EAST TENNESSEE OPIOID CONFERENCE**  
2024 VENDOR INFORMATION

### VENDOR MAP

The map shows a conference room layout with an arrow pointing to the "Conference Room". Along the top wall, there are four "Vendor" booths. Along the bottom wall, there are four "Vendor" booths. In the center of the room, there are three "Lunch" tables. On the right side, there is a "Registration" desk. A "Fireplace" is located on the right wall. The map also shows various furniture like chairs and tables.

### VENDOR PERKS

- TICKETS** Booth purchase includes two tickets to the conference.
- VISIBILITY** Booth purchase includes recognition at the conference & on MDC's website.
- TAX DEDUCTIBLE CONTRIBUTION** Booth purchase is tax-deductible minus the cost of conference registration. Tickets may be donated back to the conference.

**\$1,650**  
Booth Cost